



**The Kentucky Firefighters Association, Inc.**  
**OFFICE OF THE SECRETARY**  
**MONICA RATH**

**SOUTHGATE FIRE DEPARTMENT**  
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November 3, 2011

Maysville Community College

The regular meeting of the KFA E-Board was called to order by President Van Taylor with the Pledge of Allegiance and Invocation given by VP@L Mike Hulsey.

A motion was made to accept the minutes of the 2011 Conference.

Motion/Second

Sam Stacey/Chris Crawford

Motion passed via voice vote.

A motion was made to accept the minutes from the August 3<sup>rd</sup> meeting.

Motion/Second

Sam Stacey/Steve Kyle

Motion passed via voice vote.

There were two guest speakers to address the Board. The first was Doc Lett with STS Club and the second was Mark Johnson with Legal Shield, both gentleman were given time to address the Board and explain/promote their product or service. Discussion was held concerning the promotion of such products/services and it was decided the best action is to take no action. Article 10 in the KFA By-Laws prevents the KFA from promoting any such companies.

A motion was made that the Secretary would send a letter to Mark Johnson explaining our decision and offer his company a sustaining membership which would give him rights to a copy of a list of our members, advertisement in Smoke Signals, and the right to say he was a member of the KFA.

Motion/Second

Mike Hulsey/Sam Stacey

Motion passed via voice vote.

A motion was made for the Secretary to send a letter to YTB Travel and sever ties due to inactivity and Article 10.

Motion/Second

Chris Crawford/Mike Hulsey

Motion passed via voice vote.

### **Officers Reports**

President Van Taylor, Vice Presidents Sam Stacey, Chris Crawford, Steve Kyle, VP@ Large Mike Hulsey, Secretary Monica Rath and Treasurer Duane Suttles all gave their activity report. All reports are attached to the minutes.

### **Directors Reports**

NKFA Director Bud Lederer

- Attended the 2011 Conference and the NKFA meetings.

Discussion was held concerning the lack of Directors attendance.

A motion was made for the Secretary to send a letter to every association and urge the directors to attend the E-Board meetings.

Motion/Second

Mike Hulsey/Chris Crawford

Motion passed via voice vote.

**Finance:** John Wiseman

- Committee will meet in November.
- License Plate Special Donation usage was reviewed and how it affected the budget.
- Procedures for fire school expenses, incomes, and accounts were discussed
  - Terry Keller and Mike Hulsey were asked to explain how the procedures worked last year and the year before.
  - Discussion was held concerning proper accounting procedures which include all monies, accounts, and expenses going through the Treasurer.
  - President Taylor asked for John or Duane to set up a meeting between Ronnie Day, Jimmy Van Cleve, Brenda, Duane Suttles, John Wiseman and himself to go over proper procedures for this year's school.

A motion was made to audit the financial records due to the change in Treasurers.

Motion/Second

Steve Kyle/Sam Stacey

Motion passed via voice vote.

A motion was made to purchase 2 laptops one for the secretary and one for the treasurer.

Motion/Second

Chris Crawford/Steve Kyle

Discussion was held and VP Crawford and VP Kyle both withdrew their motions.

A motion was made to purchase one laptop and an external hard drive spending up to \$1000.00 for the Secretary to use for KFA business.

Motion/Second

Chris Crawford/Steve Kyle

Motion passed via voice vote.

A motion was made to accept the Xentel paperwork sent to Secretary Rath for approval.

Motion/Second

Mike Hulsey/Steve Kyle

Motion passed via voice vote.

**Treasurers Report:** Duane Suttles

- Reviewed report – attached
- Sent Woody Will updated list of personal members
- Compiling list of regular members that are paid up on their dues

A motion was made to accept the Treasurers report.

Motion/Second

Mike Hulsey/Sam Stacey

Motion passed via voice vote.

- Reimbursement procedures were discussed and decided all reimbursements would take place at each meeting.
- Questions were asked concerning a phone bill and Verizon air card bill.

A motion was made that the Verizon air card # 486163536 and Windstream phone line #270-465-9532 are to be paid out of the fire school account.

Motion/Second

Mike Hulsey/Steve Kyle

Motion passed via voice vote.

**Scholarship Committee:** Terry Keller

- Distributed a letter from Gateway College in regards to a scholarship check being returned due to the account being closed.

A motion was made to issue a check to Gateway College in the amount of \$325 to clear up the Steinhauer account.

Motion/Second

Chris Crawford/Mike Hulsey

Motion passed via voice vote.

- Discussed different options for increasing the scholarship monies.

A motion was made to change the Scholarship SOG's to reflect \$1000.00 per recipient for up to 5 recipients per semester and to be retroactive to the Fall 2011 semester.

Motion/Second

Mike Hulsey/Sam Stacey

Motion passed via voice vote.

- Reported the Association is still owed \$20758.50 to be paid by October 1, 2013 from Our Designs for the "scholarship prints".

**Old Business**

Bibles – Mike Hulsey

- Asked if the bibles discussed at the August meeting had been ordered or come in yet because he has none on hand.
- VP Kyle stated he would order 12 of each when he returned home and when he received them he would ship them to whoever needed them.
- Duane stated he recently paid a bill for bibles and thought VP Kyle had already ordered them.
- The whereabouts of the paid for bibles are unknown. This will be looked into.

**New Business**

- VP Hulsey asked if the corporation papers had been changed. Yes

A motion was made that the maintenance of the SOG's and job descriptions be turned over to the chairman of the By-Law committee.

Motion/Second

Mike Hulsey/Sam Stacey

Motion passed via voice vote.

- VP Crawford stated there is a \$3000.00 line in the budget for promotional items and that we currently have none and need to look into purchasing items.
- It was strongly suggested that VP Crawford come back to the next meeting with promotional ideas.

The next meeting will be the Saturday of the Greenriver Officers School in February. Treasurer Suttles will make the room reservations.

A motion to adjourn was made.

Motion/Second

Mike Hulsey/Sam Stacey

Motion passed via voice vote.

Respectfully Submitted,

*Monica Rath, Secretary*

Kentucky Firefighters Association